**Nurses and Allied Health Staff**

***Job Type***

Full-Time

Part-Time

PRN

***Shift and Schedule***

Extended Hours

Overtime

Weekends as needed.

Day shift

Night shift

Monday to Friday

Holidays

8 and 12 hour shifts.

Are you a morally upright and sympathetic person who values giving our patients high-quality care that benefits them? Do you have a minimum of one year experience in your respective filed? If yes, then visit our career page and apply to join our growing team. We at Vital Care LLC are motivated to provide both our patients and workers with amazing experiences. Our goal is to offer chances for professional development and growth in a collaborative setting that prioritizes patient care.

***Positions***

**Nurse Practitioner/Physician Assistant**

**SUMMARY**: A board-certified family nurse practitioner or PA who enjoys working with divers’ communities focusing on health promotion and disease prevention. A skilled individual who is passionate about empowering patients of all ages to maintain their health throughout their lifespan. One year experience is required.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

* Performs a patient assessment and creates a list of current and potential needs/diagnoses using advanced specialist knowledge, clinical skills, and expertise.
* In charge of interviewing patients and/or their families about their health histories and doing physical exams on patients.
* Differentiates between normal and abnormal findings from a health history, physical exam, laboratory and/or radiological test results, and behavioral evaluation to identify risk factors.
* Utilizes sophisticated knowledge, abilities, and expertise when organizing and carrying out patient care.
* Must promptly and completely maintain patient documentation.

**REQUIREMENTS/QUALIFICATIONS:**

* Must possess a current and unrestricted license by the Texas Medical Board as a Family Nurse Practitioner or Physician Assistant.
* Experience working with clients of all ages.
* Maintain Board Certification.
* Current CPR, PALS or ACLS as specialty indicated.
* Bilingual (Spanish/English) preferred.
* Must enjoy working in a multi-cultural environment.
* Knowledge of professional and ethical standards of health care delivery.

**Physical Therapist**

* **SUMMARY**: Provides patient services through evaluation, treatment, reassessment, and associated documentation and communication, all within the parameters of the stated objectives and policies. Current licensure of State Board of Physical Therapy. Minimum 1year experience, Bilingual (Spanish/English) preferred. Basic Life Support (BLS) certificate

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

* Establish, implement, evaluate, and document patient plan of care and services.
* Must be able to relate to and work with ill, disabled, elderly, emotionally upset, and at times, hostile people within the facility.
* Functional training in self-care and home management.
* Functional training in community and work integration.
* Educate patients in the appropriate use of assistive devices.
* Provide education to staff, patients and family members promoting improvements in health care delivery.
* Order and maintain equipment and supplies.
* Treat patients according to treatment plan approved by attending physician.

**REQUIREMENTS/QUALIFICATIONS:**

* Knowledgeable about state and federal regulations of physical therapy.
* Evaluate patient’s response to treatments in a timely and professional manner.
* Instruct patient and family in treatment plan and expected outcome.
* Integrate physical medicine with the medical process and goals.
* Interpret medical tests and establish cautions and precautions regarding treatment protocols.
* Customer service abilities including effective listening skills.
* Knowledgeable about manual therapy techniques, physical agents and mechanical modalities, wound management, gait training, and balance training.
* Initiate, direct and revise policies and procedures that govern rehabilitation services.
* Knowledgeable of therapeutic exercises.
* Maintain discretion and confidentiality in communications.
* Knowledgeable about policies and procedures regarding reporting and release of protected health information (PHI).

**Occupational Therapist**

**SUMMARY**: Assess, plan, organize, and participate in rehabilitative programs that help build or restore vocational, homemaking, and daily living skills, as well as general independence, to persons with illnesses, injury, surgery, disabilities, or developmental delays.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

Evaluates patients and helps them improve basic motor functions and reasoning abilities, but also compensates for permanent loss of function by teaching them to perform tasks in their daily living and working environments. These patients may have conditions that are mentally, physically, developmentally, or emotionally disabling. May also assist patients in selecting appropriate adaptive equipment and assistive devices. Integrates the hospital’s mission and “Guiding Principles” into daily practice.

**REQUIREMENTS/QUALIFICATIONS:**

* Knowledge of clinical operations and procedures.
* Demonstrates an understanding of treatment costs and financial support as they relate to quality and efficiency.
* Demonstrates competency in the provision of care according to established standards.
* Demonstrates appropriate application of age specific standards, policies and procedures and guidelines in caring for pediatric, adolescent, adult, and geriatric patients.
* Current licensure as an Occupational Therapist required.
* Basic Life Support/CPR card required.
* One year of experience in the care of patients in rehabilitation hospital setting preferred.
* Bilingual (Spanish/English) preferred.

**Registered Nurse**

**SUMMARY:**  Responsible for working with other healthcare professionals to help treat patients with various injuries, illnesses, or disabilities.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

* Monitor patient’s condition and assess their needs to provide the best possible care.
* Excellent documentation of resident change in condition.
* Observe and interpret patient’s symptoms and communicate them to physicians.
* Collaborate with providers and nurses to devise individualized care plans for patients.
* Perform routine procedures (blood pressure measurements etc.) and fill in patients’ charts.
* Adjust and administer patient’s medication and provide treatments according to physician’s orders.
* Provide instant medical care in emergencies.
* Supervise nursing assistants.
* Foster a supportive and compassionate environment to care for patients and their families.
* Expand knowledge and capabilities by attending educational workshops, conferences etc.

**REQUIREMENTS/QUALIFICATIONS:**

* Graduate of an accredited Diploma, Associate or Baccalaureate School of Nursing.
* Current TX State License as a Registered Nurse or a multi-state license issued by a state member of the National Nurse Licensure Compact (NLC) if practicing in a state member of the NLC, current Driver's License.
* 1 year of experience as a Registered Nurse in a clinical setting required. Home Health experience preferred.
* Nursing skills as defined as generally accepted standards of practice. Good interpersonal skills.
* BLS, ACLS (Required)
* Registered Nurse (RN) (Required)
* Proof of current CPR
* Bilingual (Spanish/English) preferred.

**Licensed Practical/Vocational Nurse**

**SUMMARY:** Provide routine care, observe patients’ health, assist doctors and registered nurses, and communicate instructions to patients regarding medication, home-based care, and preventative lifestyle changes

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

* Take and record vital signs, such as blood pressure.
* Administer medications as ordered and report adverse reactions to medications or treatments.
* Dress wounds, give alcohol rubs, apply compresses, ice bags, and hot water bottles, bathe, and dress patients, and collect blood and urine samples.
* Monitor patients and chart medical records accurately.
* Report the condition of a patient back to RNs and doctors.
* Communicate openly and effectively with patients and families, while demonstrating compassion and friendly behavior
* Supervise nursing assistants.
* Ensure that supplies, medications, and equipment are restocked and maintained so that they are ready to use.
* Admit, discharge, and transfer patients.

**REQUIREMENTS/QUALIFICATIONS:**

* Must be a graduate of an accredited LPN nursing program.
* Must have a valid LPN license in the state of Texas.
* Must have excellent communication and interpersonal skills, including the ability to deal with patients and family in a respectful, warm way.
* Ability to demonstrate good judgment and decision-making skills.
* Ability to stand or walk for extended periods of time, as well as lift patients and medical equipment.
* Proof of current CPR
* Bilingual (Spanish/English) preferred.

**Certified Nursing Assistants**

**SUMMARY:** Provide exceptional patient care, offering physical support and assisting with daily living needs. Your role will involve monitoring vital signs, engaging in meaningful interactions with patients, and advocating for their well-being.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

* Recording vital signs, including blood pressure and pulse rate, as requested by staff.
* Reminding patients to take medications and other nutritional supplements as needed.
* Checking patient vital signs each day and keep precise records in the patient’s chart.

**REQUIREMENTS/QUALIFICATIONS:**

* High School diploma or GED
* State Certified Nursing Assistant Certification
* Current CPR Certification (American Heart Association)
* Basic computer skills
* The ability to think and work independently, with direction from a team leader or manager, while maintaining efficient and consistent communications at all times
* Must also have excellent oral communication skills when speaking with other health professionals in the presence of patients (i.e., “bedside manner”)
* Can endure high-pressure situations in a fast-paced, time-sensitive environment and keep a calm, professional demeanor throughout.

**Medical Assistants**

**SUMMARY:** Responsible for providing administrative support to ensure efficient operation of the medical office/hospital. You will support doctors and patients through a variety of tasks related to patient care management, organization, and communication. The target is to complete all activities accurately, with high quality and in a timely manner.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

* Interview patients and document basic medical history
* Organize and schedule appointments.
* Update and file medical records and insurance reports
* Arrange hospital admissions and laboratory services.
* Check with patients and type up patients’ charts.
* Assist during medical examinations.
* Produce and distribute correspondence memos, letters, faxes, and forms.
* Handle receivable and payable accounts and keep financial records.
* Prepare and clean treatment rooms and medical instruments.

**REQUIREMENTS/QUALIFICATIONS:**

* Proven working experience as a Medical Assistant
* Knowledge of medical office management systems and procedures
* Excellent time management skills and ability to multi-task and prioritize work
* Social perceptiveness and service oriented
* Excellent written and verbal communication skills
* Strong organizational and planning skills
* Proficiency in MS Office and patient management software.